

**CITY OF PLACERVILLE  
MEASURES H/L SALES TAX COMMITTEE MEETING  
AGENDA**

**MONDAY, JUNE 3, 2024  
OPEN SESSION: 6:00 PM**

TOWN HALL  
SMALL UPSTAIRS ROOM  
549 MAIN STREET, PLACERVILLE, CA 95667



2024

Susan Rodman, Chairperson  
Garry Silvey, Vice-Chairperson  
Elizabeth Zangari, Secretary  
Thomas Cumpston, Committee Member  
Mickey Kaiserman, Committee Member  
Ryan Carter, Alternate Committee Member

**Advance Correspondence/Written Comments:** You may submit your comments by e-mail to the Staff Liaison at [dwarren@cityofplacerville.org](mailto:dwarren@cityofplacerville.org), or you may submit your comments in-person at the Finance Department, City Hall – 1<sup>st</sup> Floor, 3101 Center Street by 2:00 p.m. the day before the meeting to give the Staff Liaison adequate time to forward your comments to the Committee. Please be aware that, while these comments will be provided to the members of the Committee and will become part of the public record, they will not be read aloud at the time of the meeting. Comments must not be slanderous and must relate to the business within the jurisdiction of the Committee. All written communication will be kept on file in the Finance Department.

## 6:00 P.M. OPEN SESSION

1. **CALL TO ORDER AND PLEDGE OF ALLEGANCE TO THE FLAG:**
2. **ROLL CALL:** Carter, Cumpston, Kaiserman, Rodman, Silvey, Zangari
3. **ADOPTION OF AGENDA:**
4. **ELECTION OF OFFICERS:**

### 4.1 Nominations for Chairperson

*At this time, the Staff Liaison will request nominations from the Committee for the election of Chairperson. Any Committee Member may make a nomination, and a second. A voice vote will be taken. Following a majority vote by the Committee, the elected Chairperson will call for nominations for Vice-Chairperson.*

### 4.2 The Chairperson Calls for Nominations for Vice-Chairperson

*The newly elected Chairperson will call for a motion and a second to nominate candidate(s) within the Committee for the position of Vice-Chairperson. Following a majority vote by the Committee, the elected Chairperson will call for nominations for Secretary.*

### 4.3 The Chairperson Calls for Nominations for Secretary

*The newly elected Chairperson will call for a motion and a second to nominate candidate(s) within the Committee for the position of Secretary. Following a majority vote for the election of Secretary, the regular order of business will resume.*

## 5. **PUBLIC COMMENT - BRIEF – NON-AGENDA ITEMS:**

### 5.1 Written Communication

### 5.2 Oral Communication

**6. MINUTES OF THE MEASURES H/L SALES TAX COMMITTEE MEETING OF APRIL 15, 2024 (Mr. Warren):**

*Recommendation by the Staff Liaison that the Measures H/L Sales Tax Committee approve the minutes of the Committee meeting held April 15, 2024.*

**7. APPOINTMENT OF MELISSA MCCONNELL AS CITY ENGINEER (Mr. Warren):**

*The Staff Liaison will provide an update on the recent appointment of Melissa McConnell as City Engineer.*

**8. STREETS, SEWER SYSTEM, AND WATER SYSTEM CAPITAL IMPROVEMENT PROGRAM PROJECT HIGHLIGHTS (Ms. McConnell):**

*The Interim City Engineer will present a brief update on the major street, sewer system, and water system Capital Improvement Program (CIP) projects funded by the Measure H and/or Measure L sales taxes.*

**9. CLEAN WATER MAGAZINE'S ARTICLE ABOUT THE CITY OF PLACERVILLE'S 1938 PWA WASTEWATER PROJECT (PART 1 Mr. Warren):**

*A copy of the Clean Water Magazine's article about the City of Placerville's 1938 PWA Wastewater Project is included in the agenda packet for informational purposes only.*

**10. FUTURE MEASURES H/L SALES TAX COMMITTEE MEETING DAY PREFERENCE(S) (Mr. Warren):**

*The Staff Liaison requests feedback from the Measures H/L Sales Tax Committee on the preferred meeting day(s) of the month for future Committee meetings.*

**11. MEASURE H FUND QUARTERLY FINANCIAL REPORT AS OF MARCH 31, 2024 (Mr. Warren):**

*Recommendation by the Staff Liaison that the Measures H/L Sales Tax Committee acknowledge and file the Measure H Fund financial report for the quarter ended March 31, 2024.*

**12. FORECASTED MEASURE H SALES TAX REVENUES AND FUND BALANCE FOR FISCAL YEARS 2023/2024 AND 2024/2025 (Mr. Warren):**

*The Staff Liaison will review the forecasted Measure H Sales Tax revenues and fund balance analysis for Fiscal Years 2023/2024 and 2024/2025.*

**13. MEASURE L FUND QUARTERLY FINANCIAL REPORT AS OF MARCH 31, 2024 (Ms. Tornincasa):**

*Recommendation by the Assistant Finance Director that the Measures H/L Sales Tax Committee acknowledge and file the Measure L Fund financial report for the quarter ended March 31, 2024.*

**14. FORECASTED MEASURE L SALES TAX REVENUES AND FUND BALANCE FOR FISCAL YEARS 2023/2024 AND 2024/2025 (Ms. Tornincasa):**

*The Assistant Finance Director will review the forecasted Measure L Sales Tax revenues and fund balance analysis for Fiscal Years 2023/2024 and 2024/2025.*

**15. HDL CALIFORNIA FORECAST SALES TAX TRENDS & ECONOMIC DRIVERS REPORT AS OF APRIL 2024 (Mr. Warren):**

*A copy of the HDL California Forecast Sales Tax Trends & Economic Drivers report as of April 2024 is included in the agenda packet for informational purposes only.*

**16. PROPOSED FISCAL YEAR 2024/2025 MEASURE H FUND AND MEASURE L FUND CAPITAL IMPROVEMENT PROGRAM BUDGETS (Ms. McConnell):**

*Recommendation by the City Engineer that the Measures H/L Sales Tax Committee approve a recommendation to the City Council to approve the proposed Measure H Fund Capital Improvement Program Budget in the amount of \$1,806,507 and the proposed Measure L Fund Capital Improvement Program Budget in the amount of \$2,847,766 for Fiscal Year 2024/2025 as presented.*

**17. WATER AND WASTEWATER COST OF SERVICE STUDY STATUS UPDATE (Mr. Warren):**

*The Staff Liaison will provide a status update on the current water and wastewater cost of service study and receive input from the Committee.*

**18. UPCOMING ITEMS:**

*Items tentatively scheduled for the next Committee meeting include: The Street, Sewer System, and Water System Capital Improvement Program project highlights, water and wastewater cost of service study update, and the 2023 Water Usage Report.*

**19. REQUESTS FOR FUTURE AGENDA ITEMS (Mr. Warren):**

**20. NEXT MEETING:**

*Monday, August 19, 2024 at 6:00 PM.*

**21. ADJOURNMENT:**

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Committee meeting, please contact the Staff Liaison's Office (530) 642-5223 within 48 hours of the meeting.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts the Agenda on the City Hall window and on the City's website: [www.cityofplacerville.org](http://www.cityofplacerville.org).

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**CERTIFICATION OF AGENDA POSTING**

I, David R. Warren, Staff Liaison/Assistant City Manager/Director of Finance of the City of Placerville, declare that the foregoing Agenda for the June 3, 2024, Meeting of the Measures H/L Sales Tax Committee was posted and available for review on May 31, 2024 at the City Hall of the City of Placerville, 3101 Center Street, Placerville, CA 95667.

The Agenda is also available on the City website at [www.cityofplacerville.org](http://www.cityofplacerville.org)

Attest:   
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Staff Liaison/Assistant City Manager/Director of Finance